

MISSED APPOINTMENT POLICY

Dear Patient,

The issue of "no show" or missed appointments is a sensitive one. Lifestyles are hectic; and appointments may be forgotten. We are also aware of the financial concerns that affect everyone during these difficult economic times.

Patients who do not keep a scheduled appointment not only impact the physician, but also other patients that are in need of a visit. In the event that you are unable to keep an appointment and do not give us advance notice, that time slot cannot be made available for another sick patient.

Therefore, we have implemented a charge for \$25.00 to patients who fail to keep their scheduled appointments and fail to provide 24 hours advance notice. This charge will be billed directly to your account and it is not covered by insurance.

We make every attempt to confirm each and every scheduled appointment with a contact number you have provided for us to help with everyone's busy schedules. If you arrive home after work and realize you can not make your next day appointment, please call our office and leave a message on our answering machine. This will allow us time to fit another patient into your scheduled slot early before we begin office hours.

Thank you in advance for your cooperation and understanding.